

Guidelines, Rules and Regulations

- Registrations must be submitted by August 1st. A late fee of \$25.00 will be assessed after August 1st.
- Table space will be 8ft., table, 2 chairs and linens provided by the Chamber. One table reservation will be \$75.00, 2 tables reserved \$125.00, 3 tables reserved \$175.00.
- Multiple tables must be reserved by the same business and be consecutive in order.
- No running water or electricity will be provided
- No refunds will be issued unless the event is cancelled by the Chamber due to incimate weather. In the event of cancelation, vendors will receive full payment less a \$10 registration fee. The event will not be rescheduled.
- All vendors must be set up by 1:30pm and remain set up until 7:00pm. Vendor set up will begin at 12:00pm. All gates will be locked from 1:00-2:00pm on event day. **You must enter the property between 12:00-1:00 at the 3A entrance, gate A, for set up. Gates will not reopen until 2:00pm at event start.**
- Each vendor will be allowed not more than 2 people to enter the event free of charge.
- Vendors will be responsible for removal of all property and disposal of trash by 8:00pm on event day. A dumpster will be provided, and vendors are responsible for their own clean up.
- Vendors are not permitted to sell ready to eat products unless they are prepackaged dry goods, such as candy or spices.
- **All vendors and products must be approved by the Chamber**



Octoberfest 2010 Sales/Display Vendor Registration Form

Please Print Clearly!

Name of Business: _____

Contact: _____

Address: _____

Phone Number: _____

Email: _____

Business Product: _____

Number of Tables (circle) 1/\$75.00 2/\$125.00 3/\$175.00

Chamber Members may deduct \$25.00 if paid before July 1st.

Check Enclosed (payable to Marshfield Chamber of Commerce)

Credit Card # _____

Exp. Date: _____

Billing Address: _____

Signature: _____

Please return this form with check or credit card information

**Sign Up and Pay Online at:
MarshfieldChamberOfCommerce.com**

A Note from the Chamber

The Marshfield Chamber of Commerce will review all reservations to ensure a diverse group of vendors are present. We reserve the right to decline a registration should there be several vendors of your product. For example, if there is an abundance of jewelry vendors, not all reservations will be accepted.

Table space will be reserved on a first come first serve basis. Checks and credit card payments will not be processed unless your registration has been accepted.

Requests for specific locations will be reviewed, but not guaranteed.

In the event of inclement weather, the Chamber will cancel the event and refunds will be issued to all vendors. Refunds will be issued in full, less a \$10 registration fee. Refunds will not be issued to any vendor that voluntarily withdraws from the event.

Kindly contact the Chamber office at 781-834-8911, should you have any questions.

office@MarshfieldChamberOfCommerce.com

Register Online at:
MarshfieldChamberOfCommerce.com

Entertainment Sponsor



Parking Lot Sponsor
ABC Equipment

Event Sponsors
American Computer Technologies
The Bank of Canton



MARSHFIELD CHAMBER OF COMMERCE

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Office@MarshfieldChamberofCommerce.com



**Sales/Display Vendor
Registration Form**

Marshfield Chamber of Commerce



Saturday, October 2, 2010
Event Time 2:00—7:00pm

781-834-8911

Office@MarshfieldChamberOfCommerce.com